

Sandy Bay, Thorney Bay Road, Canvey Island, Essex SS8 0DB Tel: 01268 511666 Email: info@sandybay.co.uk

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Dear Resident(s)

1<sup>st</sup> September 2022

I hope you are all keeping well.

We wish you inform you that Katie Broad is no longer with the company, and we wish Katie every success in future endeavours.

To ensure there is no break down in communication we have set up a dedicated customer care email that you can send any concerns regarding outstanding works on your home or plot. We would request that you are patient whilst we are in this crossover period and will endeavour to respond to you within 48 hours of the email being received.

The direct email going forward will be <u>customercare@sandybay.co.uk</u> - Please note any recent communications sent direct to Katie will unfortunately need to be resent if you have not received a response to date.

We will be sending out a newsletter tomorrow to all residents with some exciting updates that will be taking place over the coming months at Sandy Bay, and we hope that this will also help to alleviate any concerns that may have been raised in a non direct manner with the Sandy Bay Management.

Kind regards Gemma Pier

Office Manger







